

**Regular Meeting Minutes**  
Collier Soil and Water Conservation District (CSWCD)  
IFAS Extension Center  
14700 Immokalee Rd., Naples, FL 34120

A regular monthly board meeting of the board of supervisors was call to order on February 15, 2024 at 9:00 am

Present: Rob Griffin, James Nikolich, Santos Colberg (via phone), Meghan Foos, Heather Cleckler, Jillian Sanchez, and Jess Morris

**I. Pledge of Allegiance**

**II. Approval of Agenda** Supervisor Meghan Foos makes a motion to approve agenda with added item to new business. Supervisor Heather Cleckler seconds.

**III. Approval of Regular Meeting Minutes** Supervisor Meghan Foos makes a motion to approve, Supervisor Jillian Sanchez seconds

**IV. Reports**

**a. District Conservationist Report:** Mr. Colberg reports via phone conference that he is working diligently on EQIP, IRA ACT NOW, and CSP and meeting deadlines. He is very busy. He is searching for someone to hire to help in his office. He has asked board members to recruit for the position.

**b. Financials:** Supervisor Jillian Sanchez makes a motion to approve the written financial report. Supervisor Meghan Foos seconds.

**c. District Status Report:** Mr. James Nikolich informs that board that FDACS is working on renewing his contract. Supervisor Meghan Foos makes a motion that if there is three or less changes/amendments to the contract than Chairman Rob Griffin can sign. If there are more than three than the board will meet to discuss and review before signing. Supervisor Heather Cleckler seconds. Mr. Nikolich also informed the board about the OPPAGA review that will be held on February 26, 2024.

**d. Chairman Report:** Chairman Rob Griffin updated the board members on requirements from the Supervisor of Elections office and informed the board that he will get the exact information needed and what specifically is required from each member.

**e. Secretary Report:** Supervisor Heather Cleckler referred to meeting minutes

**f. Treasurer Report:** Supervisor Meghan Foos reports that everything is all set for the trailer except the registration. She also informed the board that a ball lock was bought for the trailer.

**g. Supervisor Report:** Supervisor Jillian Sanchez has no new updates

**h. Supervisor Report:** Supervisor Jess Morris reports that she is working on a license plate for the trailer.

**V. Old Business**

**a.** The board agreed that Supervisor Meghan Foos and Supervisor Heather Cleckler can go to First 1 Bank in Immokalee to discuss what is required to switch banks on February 22, 2024 at 9:00am

**b.** Mr. James Nikolich already discussed in the District Status report about the OPPAGA review on the 26th.

**c.** The ethics class online needs to be completed as soon as possible. Supervisor Heather Cleckler makes a motion to complete a class by the next board meeting. Supervisor Meghan Foos seconds.

**VI. New Business**

**a.** Supervisor Jess Morris has provided a strategic plan for CSWCD. Supervisor Jillian Sanchez makes a motion to accept the new strategic plan. Supervisor Meghan Foos seconds.

- b.** Due to changes at NRCS, the discussion of a new hire has been deferred.
- c.** The board voted to gift Mr. James Nikolich a \$1500.00 Christmas bonus.
- d.** Added New Business: Supervisor Meghan Foos able to sign on behalf of the board to do business and have it in writing. Supervisor Jillian Sanchez will make an official letter to approve Supervisor Meghan Foos to sign for the CSWCD trailer.

**VII. Next Regular Board of Supervisors Meeting:** March 21, 2024

**VIII.** Meeting adjourns at 10:25am