

Minutes
Regular Meeting
Collier Soil and Water Conservation District (CSWCD)
Agricultural Center
14700 Immokalee Road, Naples, Florida 34120

A Regular Meeting of the Board of Supervisors was called to order March 21, 2019, at 9:00 AM
Supervisor Nancy Richie, Chairman; Supervisor Jim Lang, Vice Chairman; Supervisor Rob Tolp, Treasurer;
Supervisor Samantha Bruntjen, Secretary; and Supervisor Rob Griffin were present.

Also present were District Conservationist Mitchell Aman, Agricultural Mobile Irrigation Lab (MIL)
Supervisor/District Administrator Mark Siverling, and Agricultural MIL Technician James Nikolich.

I. Pledge of Allegiance

II. Introduction of Guests: None

III. Approval of Agenda:

Motion to approve the Agenda, Supervisor Lang; Second, Supervisor Tolp.

Vote: All yea.

IV. Approval of Regular Meeting Minutes: for February 2019.

Motion to approve the February 2019 Minutes: Supervisor Lang; second, Supervisor Tolp.

Vote: All yea.

V. Public Comments: None

VI. Reports:

a. District Conservationist (DC) Report: Mr. Aman delivered a presentation about Civil Rights and assured the Supervisors that NRCS personnel do not discriminate against anyone in its programs or treatment of applicants. He also reported that there are 10 active contracts for conservation programs, and he has made initial contact with the owner of a 3,000-acre cattle property near panther habitat.

b. Financial Report: Mr. Mark Stout, CPA, provided a written financial report. Supervisor Tolp, motion to approve the Financial Report for audit; second, Supervisor Lang.

Vote: All yea.

c. District Status Report: Mr. Siverling reported that the Agricultural MIL is ahead of schedule for annual irrigation evaluation goals, and commended Mr. Nikolich for hard work in the field and office.

d. Community Outreach: Mr. Siverling discussed the MIL staff participation in the Greenscape Alliance, which met last month at the Naples Botanical Garden.

VII. Old Business:

a. Urban Mobile Irrigation Lab: Mr. Nikolich presented a draft Proposal to be sent to potential Urban MIL partners: Collier County, City of Marco Island, and City of Bonita Springs. Supervisor Lang, motion to approve the Proposal and send it to the three utilities; second, Supervisor Tolp.

Vote: All yea.

The Supervisors agreed to attend public meetings of municipalities to make comments about the MIL and water conservation. Supervisor Lang will attend a Marco Island City Council Meeting, Supervisor Tolp will attend a Collier County Board of County Commissioners Meeting, and Chairman Richie will attend a Naples City Council Meeting. Supervisor Lang, motion to approve purchase of shirts for Supervisors to wear for public presentations, not to exceed \$200; second, Supervisor Tolp.

Vote: All yea

- b. Office location update: Mr. Siverling reported that the NRCS is still in negotiations with Collier County regarding the NRCS and CSWCD moving back into the building at 14700 Immokalee Road. Supervisor Griffin said that he will make contact with Jeff Schmidt, NRCS Area Conservationist, to get a status on the negotiations.

VII. New Business:

- a. Education and Outreach Goals: Mr. Siverling and Mr. Aman discussed outreach ideas for elementary schools, such as Enviroscape displays, Earth Tunnels, and involvement in the Farm/City Day.
- b. Mobile Irrigation Lab Budget: Mr. Siverling explained the process for coming up with the Agricultural MIL budget and the auditing systems in place. He credited the partnership with NRCS for keeping costs low to taxpayers. He added that budget information for the Urban MIL will not be available until funding partners sign on.
- c. Job Descriptions: Mr. Siverling recommended updating the employee Job Descriptions because they had not been refined in several years. Supervisor Lang, motion to accept recommended changes to the Job Descriptions for Team Leader and MIL Technician; second, Supervisor Tolp.

Vote: All yea.

- d. Update of Financial Procedures: Mr. Siverling distributed an updated Financial Procedures with changes to Petty Cash and Florida Retirement System reporting. The source(s) of the recommended changes could not be verified, so this item was tabled until the next meeting.
- e. Land Donation: Chairman Richie said that a citizen contacted the CSWCD inquiring about how to donate land to the District. She was able to locate the Land Donation Guide that has been used in the past. A discussion ensued about CSWCD land ownership. Supervisor Griffin agreed to see if a map of all District property can be produced for the next meeting.

VIII. Communications: E-mails were presented inviting Supervisors to attend the Area 4 AFCD Meeting and the Collier County Extension Service Open House. Both events are on April 11.

IX. Public Comments: None

X. Next Regular Meeting: Scheduled for April 18, 2019, at the Agricultural Center: 14700 Immokalee Road.

XI. Adjourn: Motion to adjourn the meeting: Supervisor Tolp; second, Supervisor Lang.

Vote: All yea.