

**Minutes
Regular Meeting**

Collier Soil and Water Conservation District (CSWCD)
4701 Golden Gate Parkway, Naples, Florida 34116

A Regular Meeting of the Board of Supervisors was called to order October 17, 2017, at 9:00 a.m.

Supervisor Dennis Vasey, Chairman; Supervisor Nancy Richie, Treasurer, and Supervisor James Lang were present. Supervisor Clarence Tears could not be present because of the memorial service for Warren "Tim" Howard in Labelle.

Also present was Natural Resources Conservation Service (NRCS) Acting District Conservationist (DC) Howard Harrison, Agricultural MIL Supervisor/District Administrator Mark Siverling, Urban MIL Supervisor James Nikolich, and Agricultural MIL Technician Paul Hayden.

I. Pledge of Allegiance

II. Introduction of Guests: Acting DC Howard Harrison

III. Approval of Agenda: No changes

Motion to approve the Agenda: Supervisor Lang; second, Supervisor Richie. *Vote: All yea.*

IV. Approval of Regular Meeting Minutes: Minutes for July 20, 2017.

Motion to approve the July 2017 Minutes: Supervisor Richie; second, Supervisor Lang. *Vote: All yea.*

V. Public Comments: None.

VI. Reports:

a. District Conservationist Report: Mr. Harrison reported that the NRCS will be advertising the Collier DC position vacated by Bob Beck's retirement. He said that with new applications and carry-forwards from previous years, he expects to have 10-15 contracts with Collier growers for NRCS programs this year. There will be a public meeting regarding NRCS hurricane assistance in the area in the near future.

b. Financial Report: Mr. Stout, Mark K. Stout, CPA PL, Emailed the financial report.

Motion to approve the financial report for audit, Supervisor Vasey; second, Supervisor Lang. *Vote: All yea.*

c. District Status Report--Mr. Siverling:

1. Is working with the Florida Department of Agriculture and Consumer Services (FDACS) and Mr. Stout to determine the new reporting requirements for the Agricultural Mobile Irrigation Lab (AgMIL).

2. Recommends that the CSWCD purchase a laptop to enable staff to work in the NRCS office while the building is being inspected and renovated after Hurricane Irma.

Motion to approve a 2017-2018 Computer Line of Budget Revision, Supervisor Vasey; second, Supervisor Lang. *Vote: All yea.*

3. Urban MIL Supervisor Mr. Nikolich said that the Big Cypress Basin is still working on the next purchase order for the Urban MIL. He also reported that he received an eye injury when inspecting a flow meter and has filed a report.

d. Community Outreach: Mr. Siverling said that community outreach has been limited due to Hurricane Irma, but the MIL staff has been answering phones and directing callers to the proper agencies for assistance.

VII. Old Business:

a. Employee Health Insurance: Mr. Hayden reported that the state insurance division was unable to find approved state health insurance for Water Management District employees. Supervisor Vasey will attempt to get the situation clarified in writing.

b. Financial Procedures Manual Update: Mr. Siverling distributed the new Petty Cash language for the Financial Procedures Manual that was approved at the last meeting.

c. Budget Update: CSWCD selected James E. Davis, CPA, 1773 Old Plank Road, Crawfordville, FL 32327, Phone: (850) 445-5878 to perform the 2016-2017 Audit with a five-year renewal.

d. Budget update effective immediately

1. Mark Siverling - \$51,480 annual at \$24.75 per hour, SS taxes = \$3,938.22, FRS contribution at 7.92% is \$4,077.22, insurance reimbursement is \$1,400 per year.
2. Paul Hayden - \$33,280 annual at \$14.00 per hour, SS taxes = \$2,545.92, no FRS contribution, insurance reimbursement is \$1,400 per year.

Motion to approve the amended budget, Supervisor Richie; second, Supervisor Lang. *Vote: All yea.*

VIII. New Business: None

IX. Communications:

The replies from the audit bids will be filed at the CSWCD office.

X. Public Comments: None

XI. Next Regular Meeting: November 17, 2017. Location on Marco Island.

XII. Motion to adjourn the meeting at 1020 AM: Supervisor Vasey; second, Supervisor Richie. *Vote: All yea.*