

Minutes
Regular Meeting
Collier Soil and Water Conservation District (CSWCD)
14700 Immokalee Road, Naples, Florida 34120

A Regular Meeting of the Board of Supervisors was called to order August 24, 2017, at 8:30 a.m. Supervisor Dennis Vasey, Chairman; Supervisor Clarence Tears, Vice Chairman; Supervisor Nancy Richie, Treasurer, and Supervisor James Lang were present.

Also present was Agricultural MIL Supervisor/District Administrator Mark Siverling, Urban MIL Supervisor James Nikolich, and Agricultural MIL Technician Paul Hayden.

I. Pledge of Allegiance

II. Introduction of Guests: None

III. Approval of Agenda: No changes

Motion to approve the Agenda: Supervisor Lang; second, Supervisor Tears. *Vote: All yea.*

IV. Approval of Regular Meeting Minutes: Minutes for July 20, 2017.

Motion to approve the July 2017 Minutes: Supervisor Lang; second, Supervisor Richie. *Vote: All yea.*

V. Public Comments: None.

VI. Reports:

- a. District Conservationist (DC) Report: Mr. Siverling reported that the NRCS will be holding a retirement party for former DC Bob Beck on August 29th at 2:00 at the Labelle field office. Mr. Beck will work part-time for the Glades Soil and Water Conservation District. The current acting DC is Mr. Howard Harrison of the Okeechobee Field Office (863) 763-3619 ext. 207.
- b. Financial Report: Mr. Adam Rasiwala Emailed the financial report.
Motion to approve the financial report for audit, Supervisor Vasey; second, Supervisor Lang. *Vote: All yea.*
- c. District Status Report: Mr. Siverling reported that the Irrigation Conservation Committee meeting was held in Taveras this month, where the new contract formats were discussed with Florida Department of Agriculture and Consumer Services staff. He also said that repair work has been done to the Xterra radiator, but that it needs more repairs. Mr. Nikolich reported that he helped the Extension Service 4-H crew cover a "high-tunnel" greenhouse on the property. He said that the Urban Mobile Irrigation Lab van needs new brakes.
- d. Community Outreach: Mr. Siverling reviewed the monthly community activities of the CSWCD, which was focused on the 2017 Citrus Expo in North Fort Myers. The CSWCD MIL shared a booth with the Farm Service Agency, and were able to interact with many growers, government agents, and product manufacturers. Staff also was privileged to meet United States Secretary of Agriculture The Honorable Sonny Purdue.

VII. Old Business:

- a. CSWCD Budget Update: Motion to add \$1,000 to budget line 6305 Vehicle Repair & Maintenance, Supervisor Lang; second, Supervisor Richie. *Vote: All yea.*
- b. Audit solicitation: Of the five agencies who were solicited to send audit bids, two have responded. If a third agency does not respond, three more requests for bids will be sent. A panel to review the bids will be made up of Chairman Vasey and Treasurer Richie.
- c. Petty cash fund: Motion to restore the petty cash fund to \$50, and add language to the Financial Procedures Manual for the Treasurer and Board to review petty cash expenditures, Supervisor Richie; second Supervisor Vasey. *Vote: All yea.*

VIII. New Business:

- a. Field visit slideshow: Supervisor Richie spent a day in the field with the Agricultural Mobile Irrigation Lab and presented a slideshow about the program.
- b. Employee health insurance: Mr. Siverling reported his findings from research about health insurance plans for CSWCD employees. He will do further work finding out about state employee insurance options.
- c. Everglades City Utilities: This item was tabled indefinitely.

IX. Communications:

- a. Audit proposals: The two audit proposals will be logged by Treasurer Richie and responses sent.
- b. Property tax notices: The property tax notices will be filed on site.

X. Public Comments: None

XI. Next Regular Meeting: University of Florida Institute of Food and Agricultural Sciences Collier County Extension Building, 14700 Immokalee Road, Naples, FL 34120, September 21, 2017.

XII. Motion to adjourn the meeting: Supervisor Vasey; second, Supervisor Tears. *Vote: All yea.*