

Minutes
Monthly Regular Meeting

Collier Soil and Water Conservation District
14700 Immokalee Road, Naples, Florida 34120

A Regular Meeting of the Board of Supervisors was called to order August 25, 2016, at 8:30 a.m.

Present:

Supervisor Clarence Tears, Vice Chairman; Supervisor Jim Lang, Secretary; Supervisor Nancy Richie; Supervisor Bruce Reichert, Treasurer; NRCS Conservationist, Bob Beck; Agricultural MIL Team Leader/District Administrator Mark Siverling, and Agricultural MIL Technician Bill Gaddis.

- I. Pledge of Allegiance
- II. Introduction of Guests – None.
- III. Agenda – Supervisor Lang, motion to approve the agenda; Supervisor Richie, second.
Vote: All Yea.
- IV. Approval of Minutes – Supervisor Richie, motion to approve the June 2016 minutes; Supervisor Tears, second.
Vote: All Yea.
- V. Public Comments – None
- VI. Reports:
 1. Mr. Beck, District Conservationist, reported that no Environmental Quality Incentive Projects have been approved in Collier County for this year, but that more money may be available next year. He informed the board that the NRCS might consolidate field offices in the future. He added that he will probably retire soon.
 2. Mr. Rasiwala provided a printed financial report. Supervisor Lang, motion to approve the financial report for audit, Supervisor Reichert, second.
Vote: All yeah.
 3. Mr. Siverling, District Administrator, reported that MIL staff attended the quarterly meeting of the Irrigation Conservation Committee, which was attended by the new contract administrator from Florida Department of Agriculture and Consumer Services, Mark Mealo. Next year's contract will have the same evaluation requirements, but may require more vehicle records. The process for purchasing future vehicles will probably be different than in the past, but the process has not been announced yet.
- VII. Old Business:
 1. Mr. Siverling and Mr. Gaddis explained the new mapping capabilities possible with free Google Earth Pro software that the Ag. Mobile Irrigation Lab is now using to assist growers and add value to the MIL program. Mr. Gaddis showed a sample map that he produced for a recently evaluated grove.
 2. Mr. Siverling announced that the 2015 audit has been completed, and he distributed copies to the board.
 3. Mr. Siverling announced that the property inventory is being updated.
 4. Mr. Siverling and Mr. Gaddis reviewed the Agricultural MIL's participation in this year's Citrus Expo, and the valuable contacts that were made there.
- VIII. New Business:
 1. Mr. Siverling said that the district, with Supervisor Lang's guidance, will begin keeping personnel records in a more secure and organized form. He also said that the employees are doing a regular review of the Employee Handbook for recommended changes.
 2. Mr. Siverling made a request for a new Petty Cash check to replenish the on-hand cash. Mr. Reichert made a motion to update the Financial Handbook so that the Petty Cash can be replenished by sending receipts and records to the Bookkeeper and Secretary, without a vote from the whole board; Supervisor Lang, second.

Vote: All yeah.

IX. Communications:

1. The Florida Commission on Ethics sent a communication saying that they have not received financial disclosure forms from all Supervisors.

X. Public Comments – None

XI. Next Regular Meeting:

University of Florida Institute of Food and Agricultural Sciences Collier County Extension Building, 14700 Immokalee Road, Naples, FL 34120, September 15, 2016.

XII. Supervisor Lang, motion to adjourn the meeting; Supervisor Reichert, second.

Vote: All Yea.