

*Subject to Board Approval*

**Minutes**

**Monthly Business Meeting**

Collier Soil and Water Conservation District  
14700 Immokalee Road, Naples, Florida 34120

A Regular Meeting of the Board of Supervisors was called to order **June 16, 2011** at 8:30 a.m.

Present: Supervisor Dennis Vasey, Chairman; Supervisor Stan Weiner, Vice Chairman; Supervisor Tom Cravens; Supervisor Jim Lang

Absent: Supervisor Bruce Reichert, Treasurer

**I. Pledge of Allegiance**

**II. Introduction of Guests**

**III. Approval of Agenda** – Mr. Vasey motioned, Mr. Lang 2<sup>nd</sup>, all ayes, Agenda approved

**IV. Approval of Meeting Minutes** - April, 2011 – Mr. Vasey motioned, Mr. Weiner 2<sup>nd</sup>. All ayes, Minutes approved

**V. Finance Reports**

Trial Balance – May, 2011 Mr. Vasey motioned, Mr. Cravens 2<sup>nd</sup>. Finance reports accepted for audit

**VI. Reports:**

1. District Conservationist's Report – Mr. Bob Beck reviewed his DC report with the Members.
2. District Consultant's Report – Mr. Michael Ramsey reported on his activities for the District this month. He stated that he is currently working on two ROMA mitigation requests with Brooke Hollander of Tropical Environmental Consultants, LLC and with the Army Corps of Engineers to move these requests forward, which would total approximately half a credit for mitigation. Mr. Ramsey is also submitting an application to the Army Corps of Engineers to have the District's ROMA program certified by ACOE. And the ROMA Spring Report and the ROMA/Cairo reports are nearing completion as well.
3. Lower West Coast/Big Cypress Basin MIL – Mr. James (Nik) Nikolich reviewed his quarterly MIL report for the Board and responded to questions/comments from the members.

**VII. Old Business**

1. 2010 Audit Status – Mr. Vasey delivered the District's Management Discussion and Analysis to Mr. Mark Stout, the auditor, for inclusion in the final audit. Mr. Stout expressed a desire to have a complete report to submit very soon.
2. 2011 (Writing) Essay Contest Participant Certificate Draft – Ms. Bucceri's draft design of the Certificate of Appreciation for the essay contest respondents was approved with the only change being to add the District's logo (seal) to the center top of the form.
3. Vehicle Expense Card from NRCS – The expense credit card for the BCB MIL '08 Ford pickup truck has not yet been received from NRCS. Ms. Bucceri will notify all when it comes in.

**VIII. New Business**

1. Discussion: 2011-2012 Draft Budget – The new budget will include the following: the Contingency Fund (acct. #6110) will receive \$10,000, to be set aside in case of emergency. Carry Over (acct. #4030) should be approximately \$90,000 at fiscal year's end. Incentives/Awards (acct. #6190) will be increased by \$100. Payroll (acct. #6152) will be increased by 3% to remain comparative to industry standard. Monthly administrative fees collected from both the ROMA and the Land Trust program's accounts will be reduced by 28% to compensate for the current slow down of activity in those areas. The Florida Retirement System expense (acct. #6200) will be adjusted to reflect the rate reduction of the employer contribution from 10.77% to 4.91% monthly.

**IX. Announcements/Public Comment**

**X. Next Board Meeting:** July 21, 2011 or call of the Chairman

**XI. Adjournment:** 9:50 a.m.